



St. Mary's Episcopal Church

800 Rountree Street
Kinston, North Carolina 28501



The Annual Parish Meeting
of St. Mary's Episcopal Church
December 9, 2018

Organizational Statements

Approved by the Vestry of St. Mary's at its November 19, 2018 Meeting

MOTTO/SLOGAN – A tagline about a central characteristic of our Christian community that can be easily shared with others.

“St. Mary’s: Serving with JOY” (Jesus first, Others second, Yourself last)

CORE VALUES of St. Mary’s Episcopal Church

Christ-Centered and Kingdom-Oriented in our teaching and purpose for mission.

Anglican Tradition frames our liturgy and theology.

Loving God and Neighbor is at the heart of all of our actions.

Alive in the Holy Spirit – seeking God’s active presence in directing our efforts and resources towards building the Kingdom of God.

MISSION STATEMENT – A description of what we do. (Note: *Theotokos* is the name Mary is known by in Greek, literally meaning “God-bearer”)

The mission of St. Mary’s Episcopal Church is to bear God’s Good News through joyful worship, Christ-centered teaching, compassionate care, and intentional relationships.

VISION STATEMENT – A description of what we sense God is calling us to become.

Through the love of Jesus, St. Mary’s will be a joy-filled Christian community for all individuals through:

- inspired joy-filled worship in the Anglican tradition
- faithful apostolic teaching that feeds the mind and soul
- compassionate response to the needs of all, with special focus on the needs of the aged, children, and those in crisis
- partnerships with neighboring faith communities and others
- meaningful relationships with the neighborhood
- honoring God in rhythms of work and rest, and in the intentional use of all resources

Annual Parish Meeting Agenda

Sunday, December 9, 2018

Call to Order and Opening Prayer

New Business:

Election of Four New Vestry Members and Delegates to Diocesan Convention

Report of Nominating Committee

Prayer for Discernment

Election by ballot

Reports

Rector

Senior Warden

Junior Warden

Treasurer

Worship Commission

Music Ministry

Christian Formation Commission - Adults

Christian Formation Commission - Youth & Children

Outreach Commission

Pastoral Care Commission

Personnel Commission

Stewardship Committee

Episcopal Church Women

New Business:

Establishment of the Sue & Bob Nielsen Fund

Announcement of Election Results

Singing of the Doxology: *Praise God, from whom all blessings flow; Praise him, all creatures here below; Praise him above, ye heavenly host; Praise Father, Son, and Holy Ghost. Amen.*

Adjournment

REPORT OF THE RECTOR

“Church, BE!”

*The Very Rev. Timothy Kimbrough
Dean of Christ Church Cathedral, Nashville, TN*

To use the language from last September’s Celebration of New Ministry, God spoke all of creation into existence: God said “lights, BE”; “seas, earth, BE”; “creatures, BE”; “people, BE”; and eventually God said “Church, BE”... and then, in 1748, as the first Anglican "Chapel" was established on the banks of the Neuse River in New Bern and the worshipping communities spread towards Kinston, the first whispers of God’s Holy Spirit were heard: “St. Mary’s, BE.”

The people then and there had to ask themselves some really important questions: “What?... What shall the church be? What shall we be?” Praise God for the times in the history of St. Mary’s when we asked these questions prayerfully and seriously! Praise God for the times in our history when we have responded as faithfully as possible! These are the same questions that we have been asking ourselves as a parish over the last couple years during our season of transition. I am grateful and delighted that my family and I have been called to share in what St. Mary’s is to BE in this season of ministry! My family joins me in this delight.

This year’s Annual Report is a very special document which I pray you will take the time to fully appreciate. The enclosed reports from your Vestry leaders who serve as commission and committee chairs are filled with helpful descriptions and thoughtful reflections on our year together in service to Christ and His church in 2018. You will also notice invitations for us all to keep us leaning forward into the coming year, responding in faith to the needs that we do have if we are to respond to the ways in which we sense God is leading us here and now. Rather than echo what you will read in their reports, I will simply emphasize here that I count it a great privilege and joy to share in this work of Christian service with the dedicated members, Vestry, and Officers of this Church and its outstanding, growing, and gifted staff. This is, without a doubt, a GOOD season in the life and ministry of St. Mary’s Church!

I must add that this Annual Report is unique, especially, because in it is presented a collection of organizational statements to guide us all in our lives of faith in the seasons to come. Throughout the Rector search process, an emphasis was placed on gaining clarity about who we are as a community of faith and why we do the things that we do. A priority of mine in this first year as your Rector has been to work towards this sense of clarity. Your Vestry has worked very well in crafting and refining the Motto, Core Values, Mission Statement, and Vision Statement that, we pray, accurately reflect not only who we are, but who God is calling us to be. These statements were formed through careful consideration of the work that was done through the Rector search process, numerous focus group conversations leading to the creation of a Parish Profile, parish surveys, and a six-week Lenten series on how we “Listen” to God’s voice and call in our lives. We are grateful for all the ways that you participated in these information-gathering efforts. Indeed, a great deal of prayer and effort has been put into discerning what St. Mary’s is being called by God to BE in this time and place.

While it would be lovely for you to have ALL of these organizational statements written ‘on your hearts’ and readily repeated, that is not what you are being asked to do (except the motto!). Rather, these statements articulate the guiding principles that all of our ministries will be asked to have in

mind as you consider your future efforts in ministry. So as you engage with our various ministry groups in times to come, let these words guide you in your discernment processes about how you carry out your ministries.

With these organizational statements in place, I am thrilled to begin working with our Long-Range Planning Committee to establish clear priorities for our ministry programs, outreach efforts, and other projects relating to buildings and grounds. Please join me in praying regularly that God's Holy Spirit would guide us and be made manifest in our work together.

St. Mary's, BE! BE a community that becomes known by all as a people who serve with JOY! BE a community that puts Jesus first in our lives through prayer, worship, and study. BE a community that loves others and shows it in how we reach out, selflessly, in Jesus' name inviting others to a life-giving relationship with Him. BE a community that connects with and cares deeply for each other. BE a community that listens for the sincere needs of our city, county, nation, and world and responds accordingly. BE a community that participates generously in the growth of the Kingdom of God. St. Mary's, God is calling us... BE!

I rejoice in BEing with you in His service,

Tom Warren, Rector

REPORT OF THE SENIOR WARDEN

Thank you for the opportunity to serve as the Senior Warden for 2018. This year began with St Mary's in transition with a new rector. I want to especially thank those members serving on the rector search committee for their tireless effort and patience in recommending the Rev. Thomas Warren to the vestry as the next rector of St. Mary's. Those committee members are Stuart Stroud, Audra Hadad, Dr. Joseph Stark, Jo Parrott, Dr. Sam Gilmore, Sarah Warner, Carl Younger, and Juliet Barrus.

I would also like to express my appreciation for the work of Mother Judith Reece in guiding our parish through this transition period. Mother Judith is certainly doing God's work, and her experience and knowledge of church transition have been a blessing to the vestry, the search committee, and our parish. With the guidance of Mother Judith, we were able to identify and articulate the core values of our parish and learn more about ourselves as a church body. I believe that the insights we learned through the search process along with the new energy that Father Tom has brought to our parish have fueled many of the positive changes that we have seen this year.

With Father Tom's leadership and the support of the vestry and parish, we have seen many changes in our parish this year. In my opinion, the most significant changes have been to the Sunday worship schedule with Sunday School taking place between the worship services and with breakfast being served each and every Sunday; in the purchase and clearing of the property which is adjacent to the church property; in the updating and restructuring of our financial and accounting systems; and in the renewal and revitalization of our church commissions.

By restructuring the schedule for our Sunday services and incorporating Sunday School between the worship services, I believe that we have unified our two Sunday services and brought us closer together as a church family. The work of the numerous men's teams who cook and serve breakfast each and every Sunday have been a blessing to our church. The work of Jess Edwards and many

others in rethinking our Sunday School curriculum has made our Sunday mornings a complete experience with our early chapel worship service, the fellowship of breakfast, important Christian education, our full worship service, and concluding with a coffee and discussion group.

Walter Poole's leadership in helping St. Mary's purchase and clear the property adjacent to the church property has been a blessing this year. Walter is a true leader and has created a new and exciting opportunity for St. Mary's to expand and improve our facilities, parking, and recreational areas with this new space.

I would like to thank Stuart Lindley for his many years of faithful service as the Treasurer of St. Mary's and in his assistance as we completed a process of simplifying our accounts and implementing new accounting processes. With the assistance of our auditor, John Lennox, and many members of the vestry, we have provided an updated accounting process which should make the administration of our finances easier, more accurate, and more transparent in the future.

The vestry of St. Mary's has inspired me this year with their renewed passion in their commission assignments and by reaching out to our parish members to become more involved in the work of the church. This year, I saw more commission meetings and better attendance at those meetings than at anytime I can remember. A special thank you is deserved for all the vestry members and parish members for being the hands and feet of Christ in doing the work of the church.

In closing, one of the most exciting plans being developed for our church this year is the formation of a Long Range Planning Committee. This committee, under the leadership of Father Tom and chaired by Steve Mazingo, will develop a long range plan for St. Mary's which we hope will include all aspects of church life from facilities to worship to outreach. St. Mary's has a long history as a leader and beacon for Christ in our community, and through this Long Range Planning Committee, we hope to honor that tradition and ensure that our values, mission, and vision keep us "Serving with Joy" in the future.

In this time of transition and change, it is important that we take the time to thank God for all of His blessings this year and to prayerfully discern where God is calling us in the future.

Respectfully submitted,

Jon Sargeant, Senior Warden

REPORT OF THE JUNIOR WARDEN

2018 was another landmark year in the history of St. Mary's Episcopal Church. Early in the year, the property located west of the church became available due to a foreclosure. We were fortunate to get a contract on this house and lot at 900 Rountree. A summary of events that occurred:

1. Acquisition - \$ 49,900.00 on February 28, 2018
2. House Demolition - \$ 9,160.00 on March 20-21, 2018
3. Site Preparation - \$ 16,850.00 on August 21-24, 2018

Another major project completed was the re-conditioning of our organ which was in need of components, pipes, parts, cleaning, sealing, tuning, and general maintenance. This service was provided by Gary L. Patterson of Durham, North Carolina.

A new roof was installed on Moseley Hall at no cost as it was under warranty.

Additional storage was provided with cabinets in order to utilize our stage in Moseley Hall more efficiently.

Work was completed on the house at 801 Rountree St. with the exception of installing kitchen appliances.

Electrical contract completed on the Rectory at 1102 Rhem St. Work in progress continues in this residence occupied by Father Tom and family.

In closing, any items needing attention should be forwarded to wrpoole@suddenlink.net or a call to my cell phone (252) 361-7100. Thanks to all for making this another great year!

Respectfully Submitted,

Walter R. Poole, Junior Warden

REPORT OF THE TREASURER

I am able to report to you St. Mary's financial status as of October 31, 2018, our last statement.

Budget: Due to a slight decline in pledges compared to 2017, St. Mary's reduced its 2018 expense budget from \$579K to \$532K. Most of the reduction came from personnel expense. \$474K of the budget is funded by pledges, non-pledge donations, school rent, and miscellaneous income. General fund carryover and the St. Mary's Endowment Fund, which many of you know as the William Hunter Trust Fund, contribute the remaining \$77K. Of note, although we are operating without an Assistant Rector, our budget did escrow \$30,000 for this position.

Income: Through October 31st, we have received \$320K representing 67.5% of projective revenues. Revenues are off from previous years which typically exceeds 75% collection by this time. Although pledges are coming in slower than normal, we still anticipate collecting the remaining pledges necessary to meet budgeted expenses by year end.

Expenses: Through October 31st, we have spent \$412K representing 77% of our budget. On a percentage basis, this is in line with prior years.

2019 Budget: We are in the beginning stages of forming the 2019 budget year which will show some reduction from this year's budget due to a trend of declining pledges. As of November 30, pledges for 2019 are approximately \$50K less than in 2018. To date, giving units are only 96 compared to 106 in the 2018 budget, though pledges are still being turned in. It is our goal to meet our financial obligations with less reliance on the St. Mary's Endowment and carry over cash. Again, unless something changes, we will be relying on these assets to meet budget.

As always I am available to discuss our financial condition with any of you upon request. Thank you for your confidence in allowing me to serve as your Treasurer.

Respectfully Submitted,

Stuart Lindley, Treasurer

St. Mary's Episcopal Church
YTD Vestry Rev-Exp Detail
January to October 2018

Note: The Report Option to include Open Transactions is selected.

| Accounts | MTD Actual (This Year) | YTD Actual (This Year) | Annual Budget (This Year) | % of Annual Budget Used (This Year) | YTD Actual (Last Year) |
|------------------------------------|---------------------------|----------------------------|------------------------------|---|----------------------------|
| Revenues | | | | | |
| 2710-MKN - Mary's Kitchen | (\$1,000.00) | \$0.00 | \$0.00 | 0.00 % | \$2,249.50 |
| Non-Pledge Donations | | | | | |
| 1750-000 - Non-Pledged Income | \$3,534.00 | \$27,528.12 | \$55,000.00 | 50.05 % | \$27,447.00 |
| 1751-000 - Plate Offerings | \$413.44 | \$2,523.10 | \$3,000.00 | 84.10 % | \$2,010.68 |
| Total Non-Pledge Donations | <u>\$3,947.44</u> | <u>\$30,051.22</u> | <u>\$58,000.00</u> | <u>51.81 %</u> | <u>\$29,457.68</u> |
| Pledge Payments | | | | | |
| 1752-00A - Previous Year Pledge | \$0.00 | \$0.00 | \$4,000.00 | 0.00 % | \$9,750.00 |
| 1752-00B - Current Year Pledge | \$40,397.88 | \$274,205.65 | \$410,408.00 | 66.81 % | \$337,379.42 |
| 1752-00D - Shrinkage | \$0.00 | \$0.00 | (\$8,000.00) | 0.00 % | \$0.00 |
| Total Pledge Payments | <u>\$40,397.88</u> | <u>\$274,205.65</u> | <u>\$406,408.00</u> | <u>67.47 %</u> | <u>\$347,129.42</u> |
| Miscellaneous Income | | | | | |
| 1756-01A - Day School Rent | \$960.00 | \$6,761.00 | \$8,800.00 | 76.83 % | \$6,756.50 |
| 1756-01B - Miscellaneous Income | \$4,665.73 | \$9,343.76 | \$1,000.00 | 934.38 % | \$667.10 |
| Total Miscellaneous Income | <u>\$5,625.73</u> | <u>\$16,104.76</u> | <u>\$9,800.00</u> | <u>164.33 %</u> | <u>\$7,423.60</u> |
| Total Revenues | <u><u>\$48,971.05</u></u> | <u><u>\$320,361.63</u></u> | <u><u>\$474,208.00</u></u> | <u><u>67.56 %</u></u> | <u><u>\$386,260.20</u></u> |
| Expenses | | | | | |
| Personnel | | | | | |
| Clergy | | | | | |
| Rector | | | | | |
| 1867-01A - Rector's Salary | \$5,150.00 | \$46,350.00 | \$61,800.00 | 75.00 % | \$69,375.00 |
| 1867-01B - Rector's Cont. Ed | \$0.00 | \$0.00 | \$1,800.00 | 0.00 % | \$0.00 |
| 1867-01C - Rector's FICA Fund | \$300.90 | \$2,708.10 | \$5,217.30 | 51.91 % | \$6,419.20 |
| 1867-01D - Rector's Utilities | \$433.32 | \$3,899.88 | \$5,200.00 | 75.00 % | \$4,786.40 |
| 1867-01F - Rector's Travel | \$263.28 | \$1,432.94 | \$2,000.00 | 71.65 % | \$426.93 |
| 1867-01G - Housing/Equity Allowa | \$0.00 | \$755.00 | \$1,200.00 | 62.92 % | \$0.00 |
| 1867-01M - Rector's Mobile Phone | \$54.55 | \$490.95 | \$600.00 | 81.82 % | \$0.00 |
| 1867-07A - Rector's Pension | \$810.62 | \$6,484.96 | \$17,179.65 | 37.75 % | \$24,308.14 |
| 1867-08A - Rector's Insurance | \$2,320.98 | \$22,223.82 | \$27,180.00 | 81.77 % | \$0.00 |
| Total Rector | <u>\$9,333.65</u> | <u>\$84,345.65</u> | <u>\$122,176.95</u> | <u>69.04 %</u> | <u>\$105,315.67</u> |
| Assistant Rector | | | | | |
| 1867-02A - Curate's Salary | \$0.00 | \$4,033.34 | \$0.00 | 0.00 % | \$36,666.80 |
| 1867-02B - Curate's Cont. Ed | \$0.00 | \$11.74 | \$0.00 | 0.00 % | \$587.22 |
| 1867-02C - Curate's FICA | \$0.00 | \$300.90 | \$0.00 | 0.00 % | \$3,009.00 |
| 1867-02D - Curate's Housing/Utilit | \$0.00 | \$445.00 | \$0.00 | 0.00 % | \$4,450.00 |
| 1867-02E - Curate's Travel | \$0.00 | \$262.95 | \$0.00 | 0.00 % | \$2,006.21 |
| 1867-02G - Curate's Cell Phone | \$0.00 | \$54.55 | \$0.00 | 0.00 % | \$545.50 |
| 1867-02H - Curate's Escrow | \$2,500.00 | \$25,000.00 | \$30,000.00 | 83.33 % | \$0.00 |
| 1867-07B - Curate's Pension | \$0.00 | \$1,621.24 | \$0.00 | 0.00 % | \$8,106.20 |
| 1867-08C - Curate's Insurance | \$0.00 | \$985.98 | \$0.00 | 0.00 % | \$11,285.78 |
| Total Assistant Rector | <u>\$2,500.00</u> | <u>\$32,715.70</u> | <u>\$30,000.00</u> | <u>109.05 %</u> | <u>\$66,656.71</u> |
| Other Clergy Expense | | | | | |
| 1867-01J - Supply Clergy | \$810.30 | \$3,793.68 | \$4,500.00 | 84.30 % | \$304.12 |
| 1867-01N - Sabbatical | \$0.00 | \$0.00 | \$1,000.00 | 0.00 % | \$0.00 |
| Total Other Clergy Expense | <u>\$810.30</u> | <u>\$3,793.68</u> | <u>\$5,500.00</u> | <u>68.98 %</u> | <u>\$304.12</u> |
| Total Clergy | <u><u>\$12,643.95</u></u> | <u><u>\$120,855.03</u></u> | <u><u>\$157,676.95</u></u> | <u><u>76.65 %</u></u> | <u><u>\$172,276.50</u></u> |
| Music Staff | | | | | |
| 1867-03A - Choirmaster Salary | \$3,433.34 | \$34,333.40 | \$41,200.00 | 83.33 % | \$33,333.40 |
| 1867-03B - Choirmaster Cont. Ed. | \$0.00 | \$700.00 | \$700.00 | 100.00 % | \$700.00 |
| Total Music Staff | <u>\$3,433.34</u> | <u>\$35,033.40</u> | <u>\$41,900.00</u> | <u>83.61 %</u> | <u>\$34,033.40</u> |
| Office Staff | | | | | |
| 1867-04A - Parish Administrator | \$3,120.00 | \$31,627.50 | \$37,140.00 | 85.16 % | \$33,767.96 |
| 1867-04C - Office Staff Mileage | \$0.00 | \$223.64 | \$500.00 | 44.73 % | \$66.48 |
| 1867-04D - Parish Secretary | \$0.00 | \$0.00 | \$0.00 | 0.00 % | \$6,748.04 |
| 1867-04F - Soup Kitchen Director | \$1,312.50 | \$12,656.25 | \$15,000.00 | 84.38 % | \$3,557.03 |

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YTD Vestry Rev-Exp Detail
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|--|---------------------------|---------------------------|------------------------------|---|---------------------------|
| 1867-04G - Communications Direc | \$454.17 | \$454.17 | \$0.00 | 0.00 % | \$0.00 |
| Total Office Staff | \$4,886.67 | \$44,961.56 | \$52,640.00 | 85.41 % | \$44,139.51 |
| Youth and Education | | | | | |
| 1867-05B - Christian Ed Continu | \$0.00 | \$0.00 | \$0.00 | 0.00 % | \$1,438.96 |
| 1867-05C - Youth Minister | \$0.00 | \$3,290.04 | \$6,380.00 | 51.57 % | \$4,806.76 |
| Total Youth and Education | \$0.00 | \$3,290.04 | \$6,380.00 | 51.57 % | \$6,245.72 |
| Matching FICA | | | | | |
| 1867-06B - Choirmaster | \$262.64 | \$2,626.40 | \$3,152.00 | 83.32 % | \$2,550.00 |
| 1867-06C - Parish Admin. | \$238.68 | \$2,404.22 | \$2,842.00 | 84.60 % | \$2,560.29 |
| 1867-06D - Parish Sec. | \$0.00 | \$0.00 | \$0.00 | 0.00 % | \$516.23 |
| 1867-06E - Youth Minister | \$0.00 | \$251.64 | \$0.00 | 0.00 % | \$367.77 |
| 1867-06F - 941 Tax Refund | \$0.00 | \$0.00 | \$0.00 | 0.00 % | (\$2,620.31) |
| 1867-06G - Soup Kitchen Director | \$100.42 | \$968.19 | \$1,148.00 | 84.34 % | \$0.00 |
| 1867-06H - Communications Direc | \$34.75 | \$34.75 | \$0.00 | 0.00 % | \$0.00 |
| Total Matching FICA | \$636.49 | \$6,285.20 | \$7,142.00 | 88.00 % | \$3,373.98 |
| Total Personnel | \$21,600.45 | \$210,425.23 | \$265,738.95 | 79.18 % | \$260,069.11 |
| Other Purposes Outside Parish | | | | | |
| 1864-00A - Diocesan Pledge | \$8,333.34 | \$41,666.70 | \$50,000.00 | 83.33 % | \$41,130.14 |
| 1864-00B - St. Mary's Undesignat | \$13.99 | (\$189.81) | \$2,000.00 | 0.00 % | \$267.91 |
| Outreach | | | | | |
| 1866-00A - ICOR | \$500.00 | \$2,500.00 | \$3,000.00 | 83.33 % | \$2,500.00 |
| 1866-00B - Restricted Outreach(| \$0.00 | \$0.00 | \$18,000.00 | 0.00 % | \$0.00 |
| 1866-00C - Farmworker Ministry | \$0.00 | \$451.90 | \$0.00 | 0.00 % | \$0.00 |
| Total Outreach | \$500.00 | \$2,951.90 | \$21,000.00 | 14.06 % | \$2,500.00 |
| Total Other Purposes Outside Parish | \$8,847.33 | \$44,428.79 | \$73,000.00 | 60.86 % | \$43,898.05 |
| Other Ins. Premiums/Benefits | | | | | |
| 1867-08D - Administrator's Annuity | \$0.00 | \$2,001.31 | \$3,213.00 | 62.29 % | \$1,611.00 |
| 1867-08E - Choirmaster's Annuity | \$0.00 | \$2,197.71 | \$3,600.00 | 61.05 % | \$2,100.00 |
| 1867-08H - Secretary's Annuity | \$0.00 | \$0.00 | \$0.00 | 0.00 % | \$583.35 |
| Total Other Ins. Premiums/Benefits | \$0.00 | \$4,199.02 | \$6,813.00 | 61.63 % | \$4,294.35 |
| Office Expense | | | | | |
| 1867-10A - Office Supplies | \$66.17 | \$2,679.04 | \$5,500.00 | 48.71 % | \$3,573.32 |
| 1867-10C - Postage | \$216.44 | \$1,497.59 | \$3,000.00 | 49.92 % | \$2,358.11 |
| 1867-10E - Advertising | \$0.00 | \$238.57 | \$200.00 | 119.29 % | \$730.00 |
| 1867-10F - Service Charges | \$61.41 | \$988.47 | \$1,000.00 | 98.85 % | \$748.63 |
| Total Office Expense | \$344.02 | \$5,403.67 | \$9,700.00 | 55.71 % | \$7,410.06 |
| Music, Choir Supplies | | | | | |
| 1867-18A - Music & Accompanists | \$204.38 | \$4,480.17 | \$6,000.00 | 74.67 % | \$3,970.57 |
| 1867-18B - Maintenance-Instrume | \$405.00 | \$13,910.30 | \$1,000.00 | 1391.03 % | \$285.00 |
| Total Music, Choir Supplies | \$609.38 | \$18,390.47 | \$7,000.00 | 262.72 % | \$4,255.57 |
| Church Operations | | | | | |
| Utilities | | | | | |
| 1867-09A - Electricity and Water | \$3,153.10 | \$23,275.27 | \$27,000.00 | 86.20 % | \$19,285.52 |
| 1867-09B - Natural Gas | \$50.53 | \$4,115.55 | \$6,000.00 | 68.59 % | \$4,689.67 |
| 1867-160 - Telephone & Internet | \$625.05 | \$4,387.15 | \$4,920.00 | 89.17 % | \$2,780.57 |
| Total Utilities | \$3,828.68 | \$31,777.97 | \$37,920.00 | 83.80 % | \$26,755.76 |
| Maint. of Property and Equip. | | | | | |
| Regular Maintenance | | | | | |
| 1867-21A - Building and Grounds | \$781.22 | \$12,930.05 | \$45,000.00 | 28.73 % | \$75,687.64 |
| 1867-21B - Office Equipment Mai | \$1,037.90 | \$10,152.11 | \$10,000.00 | 101.52 % | \$9,828.95 |
| 1867-21C - Cleaning Supplies | \$203.15 | \$2,527.50 | \$1,000.00 | 252.75 % | \$1,583.25 |
| 1867-21D - Rectory Yard Maintena | \$0.00 | \$0.00 | \$0.00 | 0.00 % | \$257.00 |
| 1867-21H - Computer/Software u | \$447.36 | \$2,029.88 | \$1,400.00 | 144.99 % | \$1,742.06 |
| 1867-21J - Contract Maintenance | \$6,373.50 | \$35,945.71 | \$24,750.00 | 145.24 % | \$18,983.42 |
| Total Regular Maintenance | \$8,843.13 | \$63,585.25 | \$82,150.00 | 77.40 % | \$108,082.32 |

Note: The Report Option to include Open Transactions is selected.

| Accounts | MTD Actual (This Year) | YTD Actual (This Year) | Annual Budget (This Year) | % of Annual Budget Used (This Year) | YTD Actual (Last Year) |
|--|---------------------------|---------------------------|------------------------------|---|---------------------------|
| Total Maint. of Property and Equip. | \$8,843.13 | \$63,585.25 | \$82,150.00 | 77.40 % | \$108,082.32 |
| Ministries | | | | | |
| 1867-170 - Altar Guild | \$0.00 | \$2,017.72 | \$2,000.00 | 100.89 % | \$2,392.61 |
| 1867-30A - Christian Education | \$270.00 | \$2,105.01 | \$4,200.00 | 50.12 % | \$2,109.46 |
| 1867-30B - EYC - Jr. & Sr. | \$87.76 | \$1,143.64 | \$3,000.00 | 38.12 % | \$1,766.90 |
| 1867-30C - Hospitality | \$2,085.75 | \$3,500.64 | \$3,375.00 | 103.72 % | \$1,072.72 |
| 1867-30E - Nursery | \$1,399.68 | \$9,300.73 | \$11,970.00 | 77.70 % | \$5,101.44 |
| 1867-30F - Publications | \$0.00 | \$343.00 | \$250.00 | 137.20 % | \$137.50 |
| 1867-30H - Graduation Gifts | \$0.00 | \$415.06 | \$150.00 | 276.71 % | \$0.00 |
| 1867-30L - EYC Mission Trip | \$0.00 | \$1,500.00 | \$1,500.00 | 100.00 % | \$1,500.00 |
| 1867-30M - Fellowship Meals | \$300.67 | \$406.04 | \$1,625.00 | 24.99 % | \$0.00 |
| Total Ministries | <u>\$4,143.86</u> | <u>\$20,731.84</u> | <u>\$28,070.00</u> | <u>73.86 %</u> | <u>\$14,080.63</u> |
| Total Church Operations | <u>\$16,815.67</u> | <u>\$116,095.06</u> | <u>\$148,140.00</u> | <u>78.37 %</u> | <u>\$148,918.71</u> |
| Other Expenses | | | | | |
| 1867-150 - Sales Tax - State | \$0.00 | \$378.71 | \$200.00 | 189.36 % | \$770.42 |
| 1867-151 - Sales Tax - County | \$0.00 | \$105.11 | \$250.00 | 42.04 % | \$335.54 |
| 1867-190 - Audit | \$0.00 | \$591.60 | \$800.00 | 73.95 % | \$0.00 |
| 1867-195 - Branding | \$0.00 | \$0.00 | \$2,000.00 | 0.00 % | \$0.00 |
| 1867-240 - General Insurance | \$0.00 | \$9,869.50 | \$15,000.00 | 65.80 % | \$11,057.75 |
| 1867-310 - Miscellaneous Expens | \$178.16 | \$1,944.53 | \$2,000.00 | 97.23 % | \$1,642.79 |
| 1867-320 - Stewardship Consultan | \$0.00 | \$0.00 | \$500.00 | 0.00 % | \$0.00 |
| 1867-380 - Vestry and Parish Retre | \$0.00 | \$193.86 | \$200.00 | 96.93 % | \$240.00 |
| 1867-390 - Convention Expense | \$0.00 | \$795.63 | \$900.00 | 88.40 % | \$1,015.00 |
| Total Other Expenses | <u>\$178.16</u> | <u>\$13,878.94</u> | <u>\$21,850.00</u> | <u>63.52 %</u> | <u>\$15,061.50</u> |
| Total Expenses | <u>\$48,395.01</u> | <u>\$412,821.18</u> | <u>\$532,241.95</u> | <u>77.56 %</u> | <u>\$483,907.35</u> |
| Net Total | \$576.04 | (\$92,459.55) | (\$58,033.95) | 0.00 % | (\$97,647.15) |
| Transfers | | | | | |
| 9901-002 - Carry-Over General Fu | \$0.00 | \$0.00 | \$30,000.00 | 0.00 % | \$0.00 |
| 9903-001 - Transfers from WH Op | \$0.00 | \$0.00 | \$29,000.71 | 0.00 % | \$0.00 |
| 9903-002 - Trsf <St. Mary's End | \$0.00 | \$0.00 | \$18,000.00 | 0.00 % | (\$1,760.65) |
| Total Transfers | <u>\$0.00</u> | <u>\$0.00</u> | <u>\$77,000.71</u> | <u>0.00 %</u> | <u>(\$1,760.65)</u> |
| Net Operating Total | \$576.04 | (\$92,459.55) | \$18,966.76 | 0.00 % | (\$99,407.80) |

REPORT OF THE PERSONNEL COMMISSION

It has been a pleasure to serve as the chairman of the personnel commission for a third year. Father Tom has been focused on determining what is needed administratively for St. Mary's under his leadership. We want to make sure Tom has the appropriate amount of time to minister to the congregation. In the 4th quarter, Sherry Tanner was hired to a new part time Communications Director position. Her main responsibilities include oversight of the weekly bulletins and mass email, the Bell Ringer, the website, and social media management.

As part of our Outreach program we have also partnered with NC Vocational Rehabilitation Services which seeks to make partnerships between individuals who hope to re-enter the workforce and organizations who can offer an internship and provide good work experience. Joy Kassas has taken the position of Parish Intern for Membership Records and will be in the office for approximately 4 months tasked with updating our membership information and other projects of need.

Lastly we updated our Nursery Policy and Procedures and added additional staff.

Thank you for the opportunity to serve on the Vestry.

Dee Warner, Personnel Commission Chair

REPORT OF THE WORSHIP COMMISSION

Worship is not the sole responsibility of our clergy. On Sunday mornings and throughout each and every week and season of the church year, dedicated parishioners share in our worship experiences and in behind the scenes planning and preparation for them. The Worship Commission is committed to supporting and enhancing worship experiences and ministries and sharing in the joy of celebrating our diverse opportunities for servant ministry.

Throughout the year 2018 there have been many experiences of worship and joy at St. Mary's. We have celebrated feast days, seasons, births, baptisms, the passing of beloved members of our parish family. Two stand-out occasions of this year bear mentioning. In June we celebrated Pentecost with an inspiring service and the living fire of the Holy Spirit. This was Bishop Rob Skirving's visit with us and included the rite of confirmation and renewal of baptismal vows. On September 7 with glorious music and song, memorable preaching by the Very Rev. Timothy Kimbrough of Christ Church Cathedral (Nashville, TN), readings, pageantry and heart-warming liturgy, the people of St. Mary's rejoiced and gave thanks through the Celebration of the New Ministry of the 32nd Rector of St. Mary's, Father Tom Warren. The occasion continued on the west lawn as we celebrated Tom and the Warren family, our parish life and the new and renewed opportunities for service and praise. We are so blessed to have Father Tom and his family to live, and love and serve among us.

This year has been a year of refreshing new beginnings for certain of the Worship Commission's committees.

The Altar Guild has begun a new chapter in its service with the retiring of Emily Exum as Altar Guild chair and the new leadership of Cyndi Rafferty. We are blessed to be led and inspired by the wisdom and servant hearts of these talented and spirit-filled women. Additionally, the Altar Guild handbook has been revised and provided to the members. Training has also been provided as members met over a dinner of thanksgiving and community.

The Music offerings provided by Sharon Veitch fall under the heading of the Worship Commission. You may read the report for this vital ministry under the Music heading.

The Ushers are led and coordinated by Clifton Carey. His dedication and insight insure that the ushers are ever seeking ways to enhance our worship. The Ushers also have a newly revised handbook and were treated to an evening of training and thanksgiving over Clifton Carey's storied jambalaya.

Eucharistic ministers and Lectors, Ushers, Musicians, Acolytes, Greeters are opportunities of service for all ages of our parish family.

We invite you to join with us as we offer our hearts and hands in celebration of joy and service.

Respectfully submitted,

Jo Parrott, Worship Commission Chair

REPORT OF THE ORGANIST & CHOIRMASTER

It is an exciting time of year as I look back at what has taken place and what is in the stages of development for the coming year. We have all enjoyed singing many of our favorite hymns and hearing beautiful anthems by many different composers from the choir. We have been blessed with the instrumental talents in our services, Mass on the Grass, Lenten Evensong, Compline, special services such as Christmas Eve and Easter. Ilya Sarasohn, Vicki Kennedy, Rebecca Brown, Jess Edwards, Chloe Albritton, Clay Whittington, Wendell Kimbrough and others deserve our thanks and appreciation for their gifts and talents they share with us.

A very special aspect of the music ministry at St. Mary's is having a choir that is committed to singing at every service and rehearsing for these services. They also have sung at several funerals as requested by families who have lost loved ones this year. The choir members minister with their voices and commitment to provide solace to those who grieve. St. Mary's is blessed to have these committed choir members who serve so very faithfully.

A great musical development at St. Mary's has been the beginning of the St. Cecilia Singers (ages 3-5), the Training Choristers (K-5th graders), and the Choristers (6th graders and above). We have been blessed to see these children begin to share their joy of music through participating in processions with their accompanying rhythm sticks and joyous voices for anthems with the Chancel Choir. Many thanks to Elizabeth Maxwell for taking the lead with the Training Choristers and Robert Veitch for providing excellent guidance and direction with the St. Cecilia Singers. Look forward to more joyous music from these continuously growing groups!

A very special thanks to the Vestry for fiscal oversight in the repair and restoration of the Austin organ. The Austin organ, built in 1978, has had major work completed so that it can be maintained on a regular schedule and kept in great working order. There are a few items that are still in the process of repair, but, overall, the organ is in good shape.

It has been my pleasure to have served as Organist and Choirmaster of St. Mary's and I look forward to the year ahead in 2019.

Blessings,

Sharon R. Veitch, Organist & Choirmaster

REPORT OF THE CHRISTIAN FORMATION COMMISSION FOR ADULTS

Christian formation at St. Mary's in 2018 had a variety of offerings that were coordinated and led by Father Tom Warren, Jess Edwards (Commission Chair) and the Commission for Christian Formation for Adults that has worked very hard to provide exciting and educational opportunities for the membership at St Mary's.

Christian Formation opportunities offered:

- Sunday Morning Classes for Elementary, Middle and High School students, the Adult Forum, and Young Adults class in the Spring of 2018
- Sunday Morning Breakfast between the two liturgies
- 2018 Lenten Program Series focused on Listening to God

- Wednesday Men's Prayer breakfast
- EFM (Education for Ministry) meeting weekly on Sunday afternoons
- Blessing Buddies inter-generational partnership program
- Vacation Bible School for children
- Right Now Media online resources access for every member

This Program Year's theme is **Equipping the Saints for Ministry.**

The Adult Forum began the All Saints Season discussing ***Who We Are*** as a global church, a member of the Episcopal Church in the United States, our local Diocese, and finally our Parish. Father Tom Warren and Clifton Carey provided excellent insight into the history of the church and what it means to be Christian. The Rev. Dr. Brooks Graebner, Historian of the Diocese of North Carolina, was our guest speaker to teach about our place in the history of diocesan life in this state.

The Season of Advent kicked off this past Sunday with the annual tradition of making Advent Wreaths. Jo Parrott will lead the Adult Forum through Advent with an emphasis on the role music can play in this season of ***Waiting and Hope*** as we await the birth of our Savior.

During the Season of Epiphany, Carl Younger will walk the Adult Forum through 1 Corinthians using selected texts from ***Believe*** (a follow up to the popular *The Story* curriculum that we studied last year).

The Lenten Season, led by Dr. John, will focus on different types and styles of ***Prayer***, including the practice of fasting.

The Christian Formation for Adults commission has worked diligently to provide an entertaining and life-giving curriculum for this year and we are very excited to see our church family come together to learn more about our God, our Church, and ourselves as members of St Mary's.

Finally, St. Mary's offers every member free online and mobile access to Right Now Media's thousands of Christian educational videos on just about any topic imaginable. This resource also has fantastic children's entertainment including many animated series and individual programs relating to the Christian year. Instructions on how to access this valuable library are on the St. Mary's website (www.stmaryskinston.com/learn/youth). While we have made good use of Right Now Media in our group educational offerings, this self-directed Christian learning tool is also available anywhere for individual and family use, and should be considered as future interactive programs with the parish are being planned.

Respectfully Submitted,

Jess L Edwards, Christian Formation Commission for Adults Chair

REPORT OF THE CHRISTIAN FORMATION COMMISSION FOR YOUTH & CHILDREN

Summer:

~Vacation bible school was a success!

~Glory Ridge was wonderful and the dates are set for this coming summer!

~Terrific Tuesdays in August and throughout the summer offered a “Mommy and Me” playdate at the playground to help young/new families connect at St. Mary’s!

~Wonderful Wednesdays in August brought fun nights of fellowship to our Middle and High School Youth in anticipation of starting up our program year in the Fall.

~Cookie Cantwell of St. James (Wilmington) and Province IV of the Episcopal Church led a workshop for the Christian Formation for Youth & Children commission to inspire and encourage us as we provide a loving and nurturing environment for every young person God calls into our community.

Fall:

~A loving nursery for both babies and preschool age is available every Sunday!

~Sunday school is taught every Sunday after breakfast and before church for elementary, middle, and high school!

~EYC meets on Wednesday nights in the youth room! Thank you to Kelli Stroud who leads “Homework Hangout” and Holly Warren who has taken over leading the EYC this Fall.

~A new Girls’ Bible Study started this Fall and meets Sunday nights in the youth room!

~At the request of our youth, “B4” has been meeting at Bojangles by the Hospital with Terah Archie for prayer and theological reflection before school on Tuesdays!

~Sharon continues to grow our music program as she offers more opportunities for children and youth with St. Cecilia’s Choir, Training Choristers, and Choristers!

Respectfully submitted,

Whitney Grady, Christian Formation Commission for Youth & Children Chair

REPORT OF THE FELLOWSHIP COMMISSION

In 2018, the mission of the Fellowship Commission was to plan joyful events that would allow our congregation to better get to know one another and to encourage our congregation’s growth in the Christian faith. With the help of many, including Jim Purnell, Clifton Carey, Susan Fox, Kevin Zoltek, Mary Lindley, Sarah Weeks, Sandy and Jessica Shimer, Barbara Crumbacker, Sandra Warren, and Terah Archie, we were able to host and assist with the following fellowship activities and events:

1. Wednesday night dinners;
2. 7th Annual Block Party;
3. Fourth Sunday breakfasts in the Spring and breakfasts every Sunday in the Fall;
4. Lemonade on the Lawn;
5. Holy Happy Hour;
6. Outing to a Wood Ducks baseball game;
7. Young Adults socials;
8. Providing Sunday morning greeters;
9. Mass on the Grass picnics; and
10. Celebration of New Ministry.

Thank you to everyone who helped make this year such a successful year. Mission accomplished!

Respectfully Submitted,

Jim Purnell & Clifton Carey, Fellowship Commission Chair & Vice-Chair

REPORT OF THE OUTREACH COMMISSION

St. Mary's Outreach Commission has continued to flourish providing many acts of kindness resulting in lasting change in our community and around the world.

Hand in Hand Ministry at Northwest School: A school drive took place July through mid-August. Members of St. Mary's contributed by filling supply baskets for each teacher. These baskets are replenished during the school year.

Staff members were welcomed back to school with a back to school breakfast in August. Members of St. Mary's donated food, prepared food, and volunteered to serve the breakfast.

A team currently goes to Northwest every three weeks to deliver snacks and resupply snack buckets in the classroom.

A group of community volunteers as well as volunteers from St. Mary's are paired with students to reinforce reading skills.

Volunteers are committed to praying for their assigned teachers.

St. Mary's provided lunch for The Northwest School Battle of the Books team on the day of competition.

St. Mary's buys a book for every child K-5 and members of St. Mary's help deliver the books to students in May. Each student is allowed to choose his own book.

Members of St. Mary's serve as grade mothers in classrooms as needed.

In partnership with Northwest, our Hand in Hand school, St. Mary's collected adult and children's coloring books, story books, crayons, and colored pencils. These items are shared with Rocky Point and Malpass Corner Elementary Schools in Pender County where Teresa Singer is the music teacher. These schools have been affected by Hurricane Florence.

There are many opportunities to volunteer with this ministry and if you are interested Laury Sargeant and Becky Darst can find a spot for you.

Hand in Hand Ministry at St. Mary's Nursery School (SMNS): Laury Sargeant and Sarah Warner have organized support for SMNS. Parents and Students were shown hospitality with snacks and directions to classrooms during the SMNS Open House. Special gifts were also given to the SMNS students at Christmas and Easter.

Mary's Kitchen: Mary's Kitchen is supported by St. Mary's as well as other churches and organizations in the community. Jim Godfrey serves as the director of Mary's Kitchen. He coordinates volunteers, provides the necessary administrative skills to order food and supplies, collects gifts, pays the bills, writes grant applications and is the face and voice of the Kitchen in our community. Mark Hollar, P.C. Barwick, and Mark Moore serve as team leaders and others in the St.

Mary's parish family are very active in this ministry as well. The kitchen serves an average of 125 people a day, 7 days a week.

Block Party: St. Mary's Seventh Annual Neighborhood Block Party was held August 1, 2018. Holly Warren coordinated the event. Invitations were hand-delivered to our neighbors and signs were posted in the neighborhood inviting one and all to come and join in the free food, fun, and fellowship. The event included roasted pigs from Rainbow Meadow Farm in Snow Hill prepared by Ron Albertson and Randy Holton and many sides and desserts from church members. It also included a bounce house, games for the kids, and beautiful music led by Kent Henderson of Grace Fellowship Church. The attendance is usually about 250-300 guests and hosts.

Glory Ridge: On July 22, 2018, 22 excited youth and adults departed for a mission trip to Madison County, NC. Emphasizing the Glory Ridge motto of "Make Work Worship," this group rehabbed houses while building Christian community. This year's theme was "Peace." St. Mary's prayer shawl ministry provided prayer shawls to share.

Dominican Republic Mission Trip: A team of 10 went to Mosovi July 10-14, 2018 to offer Vacation Bible School, repair work, and water support. Members of St. Mary's assisted by preparing supplies for craft projects.

Blood Drives: Kevin Zoltek has coordinated six blood drives. The last will be December 27, 2018.

Erasing the Lines: Erasing the Lines is a youth ministry at Rochelle Middle School for four nights. Friday June 22, 2018 St. Mary's served the Friday night meal and provided a pizza dinner for 200-225 young people and helpers. Ten adults and young people from St. Mary's assisted in serving the meal.

Cookie Walk: The seventh annual Cookie Walk will be held December 8, 2018. This is a popular community event that brings many people beyond our parish to St. Mary's. All proceeds support Hand in Hand at Northwest and the Dominican Republic Mission Trip. Members of the parish are asked to bake cookies and participate in the event. This is coordinated by Laury Sargeant.

Common Ground: Lee Albritton, Terah Archie, and Father Tom are very involved in Common Ground. Common Ground was created in 2010 as Kinston's first community garden. The garden cultivates community and helps residents develop healthier lifestyles by creating an attractive, urban green space where children and their families can enjoy the outdoors, grow their own food, and increase physical activity levels. A new lease with the city has been negotiated which is critical to being able to raise money to build the urban farm, outdoor neighborhood park and outdoor learning environment.

Almsgiving Lenten Outreach: A special Lenten outreach this year was in support of the Farmworker Ministry. Money was given to provide holders for water bottles. The congregation generously contributed to this offering.

Episcopal Farmworker Ministry: La Sagrada Familia continues to be a strong parish. The new Executive Director is Lariza Garza. Her job includes overseeing disaster relief efforts aimed at the region's farm workers in the aftermath of Hurricane Florence. Three vans are operated to carry supplies and services to farm workers residing in a multi-county area. The vans are used to bring farm workers to on-site programming services at La Sagrada Familia, one of the largest parishes in our

Diocese. Lariza Garza will be happy to organize a presentation at St. Mary's to explain in more detail about the Ministry. Lee Albritton also serves on the Board of Directors for this ministry.

Foster Children: Again this year members of St. Mary's and groups within the parish have generously supported the foster children in our community by providing Christmas gifts. The gifts will be blessed at the 10:30 service Sunday December 9, 2018. Becky Darst has coordinated this ministry.

Thank you to the members of St. Mary's for supporting our outreach ministries.

Outreach Disbursements for 2018

| | |
|--------------------------------------|--------|
| Trinity Center | \$4000 |
| Common Ground | \$500 |
| Trinity Center Scholarships | \$1500 |
| Mary's Kitchen | \$3000 |
| Farmworker Ministry | \$1500 |
| The Gate | \$500 |
| Hand-in-Hand | \$2000 |
| Dominican Republic | \$2000 |
| Dominican Republic Scholarships | \$1200 |
| Son-Set- The Refuge | \$1000 |
| Kinston Area Recovery Efforts (KARE) | \$800 |

Total \$18,000

The Dominican Republic Scholarship money will allow four students in the Dominican Republic to attend school for a year.

Respectfully Submitted,

Becky Darst & Gerry Fox, Outreach Commission Chair & Vice-Chair

REPORT OF THE PASTORAL CARE COMMISSION

Pastoral Care is such an essential part of the lives of each one of us here at St. Mary's. In a manner of speaking, pastoral care is the heart and soul of our church. The members of St. Mary's provide pastoral care through a number of ministries with Father Tom Warren leading the way. Father Tom leads our parish in such a kind and loving manner that it makes it easy for the rest of us to offer kindness and love through the many areas of pastoral care, using our hearts and hands as Jesus did.

The Baptismal Ministry provides love and support to couples expecting a baby, and follows them through the glorious rite of Baptism. Once Becky Darst learns that a couple is expecting, she finds a companion to offer love and support, a Baptismal Towel is prepared and a Baptismal doll is given. Baptismal receptions are offered for those who are baptized. Many hands assist in this process.

The ECW provides wonderful Cherished Member Luncheons and Receptions to the retired members of our community. Anne Lindley, along with the assistance of several others, gives graciously to prepare these luncheons. Good love and fellowship is had by all in attendance. Additionally, the ECW provides for various receptions and hospitality in celebration of various events at St. Mary's.

Along with providing for our Cherished Members, Sarah Warner ensures that those who cannot get out are remembered through visits at various times during the year. On occasion, flowers are arranged to be taken to them from church services or events. A new flower ministry was also started in 2018 by Marylindley Moore through which Eucharistic Visitors would be able to bring a small flower arrangement to the member whom they are visiting. Last year at Christmas, the Christmas Carolers from St. Mary's provided singing to many of our Cherished Members.

Becky Darst, Betty DeVeau, and Tempe Younger along with others assist with the Prayer Shawl Ministry. This ministry has met on Tuesdays throughout the year. Members have enjoyed fellowship while using their hands in service to prepare a crocheted or knitted shawl to provide comfort to one experiencing serious illness.

Kay Turner and Audra Haddad lead our food ministry and assist with providing meals to those in our parish who may need assistance due to injury or illness. Their committee is ready to reach out to anyone needing a caring meal to support them during a difficult time.

Ike Hines leads Lay Eucharistic Visitors ministry for those who are unable to attend Sunday liturgies. He has coordinated an expansion of this ministry so that every homebound member has opportunity to receive communion. We have twelve Eucharistic Visitors at this point. This service is a special blessing that extends what is offered by Father Tom's pastoral visits.

Additionally, prayers, visits, phone calls, and cards are given to people experiencing illness or death in their family. Birthdays and anniversaries are recognized and cards are sent.

So many of St. Mary's members give so much of themselves to the ministries of our church. Thank you for your passion, faithfulness, and devotion in seeing that the work of the Lord is done.

Respectfully submitted,

Juliet Barrus, Pastoral Care Commission Chair

REPORT OF THE STEWARDSHIP COMMITTEE

The Stewardship Committee is in the 4th year of following the "Consecration Sunday" stewardship program. The goal of this Christian stewardship model is the faithful management of all that God gives so that God can use our gifts to transform us spiritually and to extend Christ's transforming love to others. Several members provided a personal witness of their experiences of giving towards God's call to ministry at St. Mary's. The Rev. Dr. Brooks Graebner provided our sermon on Consecration Sunday and a wonderful "Celebration Banquet," which was catered by King's BBQ, was enjoyed by over 120 attendees. To date, 96 Estimate of Giving cards have been received with a total of \$335,770.00 gifts planned for the coming year, compared to 106 cards with \$386,804.00 gifts last year.

Respectfully submitted,

Kevin M Zoltek, Stewardship Committee Chair

REPORT OF THE EPISCOPAL CHURCH WOMEN

Some highlights of the 2018 year for the Episcopal Church Women of St. Mary's Episcopal Church include:

- Celebration of Anne Lindley's history of leadership as ECW President and Installation of new officers: Sarah Warner (President), Laury Sargeant (Vice President), Cathy Sale (Treasurer), and Dacie Edwards (Secretary)
- Hosted music reception in January
- Provided hospitality for the Happening #71 Team Meeting in February
- Provided some food, flowers, table decor and hospitality for the Lenten dinners
- Held an ECW tea and program in April
- Hosted confirmation reception in May
- Provided lunch and hosted the Association of Congregations meeting in July
- Held ECW summer gathering and painting party at CCA in July
- Hosted the reception for the Celebration of New Ministry in September
- Served together at Mary's Kitchen in October
- Led Mary's Market in November with \$12,560.00 earned

Respectfully submitted,

Sarah Warner, ECW President

ESTABLISHMENT OF THE SUE & BOB NIELSEN FUND

On December 28, 1999, Sue and Bob Nielsen signed a letter that effectively set apart a portion of their savings to be given to St. Mary's Episcopal Church upon their deaths. After Bob died in August of this year, the process of transferring this gift to the church began, and on October 15, the vestry accepted this extremely generous gift. Each year, as defined below, the Sue & Bob Nielsen Fund will provide a percentage of its total annual value to be used for maintenance of the buildings and grounds of St. Mary's Church as well as to provide outreach ministry funding in Lenoir County. This gift reflects so well the heart for Christian love and service that Sue and Bob lived out in their lives of faith, including Bob's particular care and attention to the physical worship spaces of St. Mary's that are meant to be a blessing to the faithful who come here to worship Jesus. As part of the Nielsen letter states, "May the brass shine, the doors glisten as they open wide for all to enter and become a part of St. Mary's." We are grateful to the Nielsen family as we pray 'may it be so!'

Purpose - The Vestry has discretion to use income "for (i) the maintenance of buildings, grounds, and facilities and (ii) operation of outreach programs for the benefit of needy individuals in the community, in the following order of priority (a) needy members of the parish; (b) operation of Mary's Kitchen; and (c) other needy individuals in Lenoir County. Any net income not expended for the foregoing purposes during a given year may, in the discretion of the Vestry, be added to the principal of the fund or held in a separate fund for future expenditure for the foregoing purposes."

Spending Policy - The granting document refers to all net income not to exceed 5%. The Finance Committee recommends 4% annually based on the October 31 statement (each year) value. The Finance Committee also recommends funds are not established as a line item in the budget but to be allocated by the Vestry as needed for stated purposes.

Investment - Establish a separate account, The Sue and Bob Nielsen Fund, with Wells Fargo Trust. This fund shall always be maintained separately from The St. Mary's Fund. Proceeds will be invested in like allocation of the St. Mary's Fund. Desired investment allocation is 60% Equities and 40% Fixed Income, manager has 10% leeway for tactical allocation.

Sunday Community Schedule

Nurseries Open 9am-12:15pm

8:00 am - The Holy Eucharist: Rite 1

9:00-9:30 am - Breakfast in Moseley Hall

9:30-10:15 am - Christian Formation for all ages

10:30 am - The Holy Eucharist: Rite 2

11:45 am - "Coffee Hour" & Lectionary Bible/Sermon Discussion

Wednesday Community Schedule

6:30-8:00 am - Men's Bible Breakfast

3:00 pm - Homework Hangout (Middle & High Schoolers)

Nurseries Open at 5:15pm

5:30-6:15 pm - EYC Youth Group (Middle & High Schoolers)

5:45-6:15 pm - "Holy Happy Hour" (Adults)

6:15 pm - Parish Family Supper

7:00-8:00 pm - Chancel Choir Practice

Tom Warren..... Rector
 Sharon VeitchOrganist/Choirmaster
 Jon Sargeant.....Senior Warden
 Walter Poole.....Junior Warden
 Stuart Lindley.....Treasurer
 Becky Darst.....Clerk of the Vestry
 Lori Kelly.....Parish Administrator
 Sherry Tanner.....Communications Director
 Mr. Jim Godfrey.....Mary's Kitchen Director
 Joy Kassas....Parish Intern for Membership Records
 Cyndi Rafferty.....Altar Guild Chair
 Sarah Warner.....ECW President

Parish Vestry

2018

P.C. Barwick

Clifton Carey

Becky Darst

Dee Warner

2019

Juliet Barrus

Walter Poole

Jim Purnell

Jon Sargeant

2020

Jess Edwards

Gerry Fox

Whitney Grady

Jo Parrott

Rector Search Committee

Jon Sargeant (Chair)

Juliet Barrus

Sam Gilmore

Audra Haddad

Jo Parrott

Joe Stark

Stuart Stroud

Sarah Warner

Carl Younger